

# Berkswell Parish Council

To all NDP Steering Committee members

Sir/Madam

You are hereby summoned to attend a meeting of the Berkswell NDP Steering Committee on Thursday 15<sup>th</sup> February 2018 at 1.30 pm in the Jubilee Centre, Station Road Balsall Common

Richard Wilson  
Clerk to Berkswell Parish Council

9<sup>th</sup> February 2018

## Agenda

1. **Evacuation procedures**
2. **Open Forum for public input**  
Parishioners of Berkswell, and others at the discretion of the Chairman, are invited to address the Steering Committee on any relevant matter for a maximum of 3 minutes. The Chairman at his discretion will permit public input on specific agenda items during the course of the meeting to maximise public involvement and contribution
3. **Attendance**
4. **Apologies for Absence**
5. **Declarations of Interest**
6. **Confirmation of minutes of 18<sup>th</sup> December 2017**
7. **Matters arising not covered by the agenda**
8. **To receive a report on parking on Hallmeadow Road related to Berkswell Station (see NDP section of PC web site)**
9. **To receive a report on the Ecology of Berkswell Parish (see NDP section of PC web site)**
10. **To receive a report on the Historic Environment of Berkswell Parish (see NDP section of PC web site)**
11. **To note the Landscape report produced for the SMBC Local Plan (see Local plan review/evidence base section of the SMBC web site)**
12. **To receive a report on a survey of senior students at the Heart of England School (see NDP section of PC web site)**
13. **To receive a report on a survey of users of the playing fields on Meeting House Lane (see NDP section of the PC web site)**
14. **To receive an initial very first version of a draft NDP with a view to preparing to discuss it with the Committee's planning consultant at an NDP Steering Committee meeting to be held on Wednesday 21<sup>st</sup> February 2018**
15. **To agree to establish a working group to develop a communications and consultation strategy and approach for the draft NDP**
16. **To note that the target date for the adoption of the draft NDP as the basis for community consultation is the Parish Council meeting of 15<sup>th</sup> March 2018.**
17. **To agree that the next meeting of the NDP Steering Committee will be at 1.30 PM on Wednesday 21<sup>st</sup> February 2018**
18. **To agree one final NDP Steering Committee date prior to the Parish Council meeting of 15<sup>th</sup> March 2018.**

Signed:



Richard Wilson  
Clerk to Berkswell Parish Council

**Public and Press are welcome to attend**